

SUMMERWOOD

LEADER'S DIGEST



MARKETING

Experience 5: Crispy Chicken Nuggets

Crispy Chicken Nuggets are coming in E5, and with Nacho Fries sustaining-restaurant teams will be frying more than normal. To ensure safety and product quality are top priorities, it's important to schedule necessary maintenance for your fryers as soon as possible. RGMs, please assess the frying station and place orders for anything needed: skimming tools, filter paper, safety gloves, oil visibility testers for non-auto filter fryers, etc. [Read More](#)



*If someone is not receiving the survey, please verify that their "work email" was entered correctly in Paycom. RGMs, when completing the hiring process, ensure that the hire's email address was entered in the work email section, regardless of who the hire is.

HUMAN RESOURCES: EMPLOYMENT ELIGIBILITY VERIFICATION

****IMPORTANT**** Federal law requires that every employer who recruits and hires an individual for employment in the United States must complete a Form I-9, Employment Eligibility Verification. Form I-9 assists employers to verify an employee's identity and employment authorization. When Onboarding in Paycom, you as the "EMPLOYER" must complete Section 2 of the Form I-9 which must be signed within three (3) business days after the employee's 1st day of work. If this is not done, the employee will need to be removed from the schedule by you or Human Resources will terminate. The Department of Labor along with Summerwood are extremely strict regarding labor laws. Any questions or concerns should be directed to the attention of Human Resources.

Training

Register via Cognito

Shift Classes:

- May 27th & June 3rd
- June 17th & June 24th

Open House:

- May 3rd
- June 28th

Acting RGM Class:

- May 15th (in-person)
- Sept 4th (in-person)

Xformity Class:

- April 15th
- May 13th

Career Conversations:

- May 19th (PA)
- May 22nd (WV)
- May 26th (BLT)

Leadership Essentials:

- July 14th, 15th & 16th (Conshohocken)

BRC Scheduling (Zoom):

- Day 1 - April 14th
- Day 2 - April 28th, May 12th

BRC Courses are available for RGMs and acting RGMs to sharpen their knowledge. [Sign up on Store Forms.](#)

EXCITING NEWS!



New Certified Training Location

We are thrilled to announce that Hanover, PA, is now a Certified Training Location, led by the exceptional Tracey C.!

Read More: summerwood.biz/blog

SCAN TO CONNECT



Join the network!

SUMMERWOOD

LEADER'S DIGEST

LOSS PREVENTION

Mopping procedures are important to prevent incidents from occurring.

15%

of all occupational accidents are slips, trips, and falls

450,540

the number of reported slips, trips, and falls in the workplace in 2024

\$30K

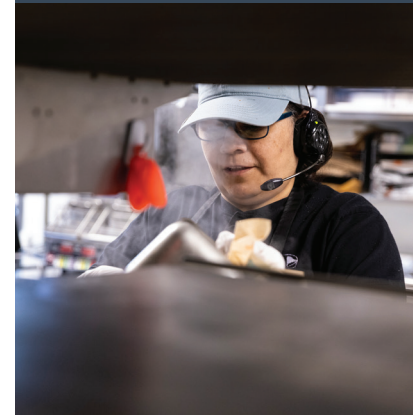
the average cost of a workplace fall

**SLIPS,
TRIPS &
FALLS**

are more common in wet or icy conditions

ELDERLY POPULATION:

Falls are the leading cause of unintentional injuries and deaths among (65+) adults. Falls can result in serious injuries, such as fractures, head injuries, and hospitalization.



Food Safety: Maintain Food Safety with Cleaning

When it comes to maintaining a high level of food safety and customer satisfaction in your restaurant, it is important to maintain a culture of cleanliness. Whether you are a new team member or a seasoned pro, now is a great time to refresh yourself on the importance of cleaning.

[Read More](#)



**COLONEL'S
CORNER**

BETTER, FASTER SEARCH IS HERE WITH THE NEW TEAMKFC SEARCH!

Finding the information you need on TeamKFC just got easier! Our new and improved TeamKFC Search uses smart technology to give you better results—faster.

[More at Team KFC.](#)

CHICKEN & WAFFLES RETURN TO RESTAURANTS!

Name a better combination than KFC's hot, crispy fried chicken paired with a delicious liege waffle—you cannot! Whether you're having them for brunch, dinner, or just because, every time is the perfect time for our Chicken & Waffles, returning to KFC U.S. restaurants on April 28!

[More at Team KFC.](#)

IT: EQUIPMENT & INCIDENTS

When ordering equipment from HME and VeriFone you must immediately return the defective equipment. If not returned within 30 days, you will be charged for the equipment plus a restocking charge. Also, contact IT with incident numbers from Taco Bell and/or Comcast when a problem arises.

Call IT when extra line printer arrives. When replacements or replacement parts are needed for VeriFone equipment, it usually takes 4-6 weeks for VeriFone to process orders and ship to restaurants.

All restaurants should check kiosks and fc payment devices daily for credit card skimmers. If you notice anything protruding from a device or if the credit reader is loose, immediately discontinue using the device and call IT immediately.