

SUMMERWOOD

LEADER'S DIGEST



E5 MARKETING

Kicking off Thursday, April 16. E5 brings a strong lineup designed to drive traffic and keep guests coming back for more. Here's what's hitting the menu:

- Diablo Dusted Crispy Chicken Nuggets
- Triple Double Crunchwrap
- Zab's Chicken Ranch Nacho Fries

Completion of the LZ Course by all employees is required by April 16th.

Training

Register via Cognito

Shift Classes:

- April 14th & 21st (Conshohocken/BLT)
- April 18th & 25th (WV)
- June 2nd & 9th (Conshohocken/BLT)
- June 16th & 23rd (Pittsburgh)

Open House:

- May 16th
- July 18th

Acting RGM Class:

- April 30th (in-person)
- June 25th (in-person)

Xformity Class:

- May 12th
- June 9th

Building RGM Capabilities (In-person, two-day class):

- Operations: May 11th
- People: May 25th (Conshohocken/WV)

BRC Scheduling (Zoom):

- Visit Cognito Site for registration

BRC Courses are available for RGMs and acting RGMs to sharpen their knowledge. [Sign up on Store Forms.](#)

Food Safety: Cleanliness

Maintaining a clean and organized restaurant is more than a task; it's a reflection of our care for every guest. It ensures safe food, creates a welcoming space, and shows we value their experience.

When our restaurants are clean, guests feel it and are more likely to return. It also empowers our team to work efficiently and with pride, delivering a consistently high-quality experience that defines Taco Bell.

Craveable First Impression

Ensure the front counter, condiment stations and kiosks are tidy and organized.

Safety in Every Step

Keep walkways clear of anything that could cause slips, trips or falls.

Spotless Dining

Sweep and mop the floors and wipe down tables and chairs as needed.

Fresh & Clean Restrooms

Check restrooms regularly—keep them fresh, clean and fully stocked.

IT: Inspection Procedure-Common Validation Steps for All Payment Devices

Perform daily routine visual inspections of every device, looking for potential signs of tampering. Also keep track of any operational difficulties that begin happening on a regular basis.

[Read More](#)

EXCITING NEWS!



Excellence in Action: AC of the Year Gaurav G.

It's a big year for Gaurav G., Area Coach (AC). He's the first at Summerwood to make Golden Bell as an AC and was just named AC of the Year at our annual State of the Union gathering. He's also a Best of the Best winner, which means he's won a trip of his choice! [Read More](#)

SCAN TO CONNECT TO ALL OF OUR SOCIAL ACCOUNTS!



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Loss Prevention

All restaurants are required to have this poster visible to all members of the restaurant team. Train and coach them so this does not happen.

Accounting

Licenses, permits and certifications are critical to store operations. They ensure compliance and allow stores to remain open and legally operational. Please ensure all licenses are posted in a conspicuous place visible to the public within your store.

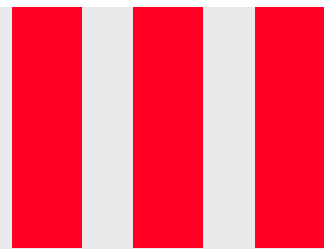
If renewal applications, invoices, or letters are received directly at the store (by mail or email) from government: Store managers please forward all documents to their Area Coach and license@summerwood.biz as soon as possible to ensure timely processing.

If licenses/permits/certifications are received directly at the store (by mail or email) from government: Store managers please forward a copy to their Area Coach and license@summerwood.biz and ensure the license is properly posted in the store.

If licenses/permits/certifications are received at the Corporate Office Accounting Department by mail: Accounting will email copies to both the store and Area Coach and mail the original to the store. Please ensure the license is posted upon receipt.

If licenses/permits/certifications are received at the Corporate Office Accounting Department by email: Accounting will email the licenses to both the store and Area Coach. The store manager and/or Area Coach should print and post the license in the store.

For any questions, please contact your Area Coach or email license@summerwood.biz.



COLONEL'S CORNER



TASK 2.0 ROLLOUT - WHAT'S NEXT

Task 2.0 - the new, intuitive app that integrates directly to MERIT, offers online capabilities, and provides a dashboard with actionable insights will be coming to an iPad near you!

[Read More](#)